

**St. John's Catholic Church**  
**Parish Council Meeting Minutes**  
**December 10, 2013**

**Present:** Michelle Debord, Chair; Fr. Francis Musolooza; Randy Watts; Walter Baldwin; and Cheryl Veselik, Secretary

**Absent:** Jose Olguin; Delores Boehm; Shane Smith; Stan Stefanowicz; and Barbara Claypool, Vice Chair;

The opening reading, Mt 18:12-14 was read by Mr. Baldwin.

Minutes

Minutes of the October 15, 2013, meeting were reviewed. No meeting was held in November. It was recommended that the Finance Committee be made clear about how the Bishop's Appeal earmarked funds are to be used. Discussion ensued regarding the Bishop's Appeal fund and the amount we are to receive. It was discovered that our funds were being credited to St. John's in New Castle, but have since been straightened out. St. John's parishioners pledged \$2,959.00 and our parish will receive half that back, or \$1,429.50.

There being no other changes, the minutes were approved by acclamation with noted corrections.

Goals:

Improved communications: The website is coming along and should be up in a few days.

Father's Report:

- While Fr. Is in Uganda, he has secured priests for three of the weeks he will be gone.
- Discussion ensued regarding areas in which Deacon Stan can assist St. John's:
  - Minister of the Word, Sanctification, and Minister of Charity are his three functions.
  - Ministry of the Word, Prison ministry, visitation of homebound and sick, sacramental preparation, assist in liturgical preparation
  - Discussion followed regarding payment, if any, Deacon Stan would receive. Mr. Watts will contact the Deaconate Council in Richmond for clarification.
  - It was noted that Deacon Stan is a Permanent Deacon.
- Fr. will leave December 29, 2013, and return January 28, 2014, on vacation to Uganda.

### Old Business:

Discussion ensued regarding budget decision and ensuring that all the right people involved in the decision. Before we get to the next budget cycle, it is important that the Finance Council and the Parish Council meet and exchange all the necessary information in order for the final decisions to be made. Ms. Debord reported that she attended the Finance Council's meeting tonight, and a large topic of discussion was the budget for the Social Outreach Committee. They provided some suggestions, which Ms. Debord will convey to Mary Dore.

The financial statement for the period ending December 10, 2013, was distributed, a copy of which is attached to and made a part of these minutes. It was noted that previously, St. John's and Christ the King were splitting expenses 50/50. According to a Diocesan formula, St. Johns now contributes 28 percent and Christ the King is paying 72 percent. It was noted that under unrecorded disbursements, there are several items that are considered paychecks, and all paychecks must now be paid out of the Diocese. Discussion followed.

For the next budget cycle, Committee Chairs should prepare a proposal, give to the Office Manager who will arrange a meeting with the full Finance Council to defend the budget need. The Finance Council will discuss the overall budget with the Parish Council before a final budget decision is made. Discussion followed.

### Committee Reports:

- *Peace and Justice* -- Jesse Tree is up and parishioners are encouraged to take what they can afford.
- *Education* – There are two children preparing for First Reconciliation in March followed by First Eucharist.
- *Parish Life* – The December potluck and children's play was very nice. Discussion followed.
- *Building and Grounds* – No report.
- *Liturgy* – This committee will take over the ordering of the lector books. Discussion followed. Training of Lector and Extraordinary Ministers of the Eucharist were also briefly discussed.

### New Business

None

### Unfinished Business

None.

The next meeting will be February 11, 2013. No meeting will be scheduled during January while Fr. Is away.

Mr. Baldwin gave the closing prayer.

No further business to come before the Council, the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Cheryl A. Veselik, CAP-OM  
Council Secretary